

# Safety Supplement for Sub-contractors

This document is intended as a statement of the aims of BGEN to achieve a high standard of safety on all sites. It is not intended to reproduce details of the legal requirements, which it is assumed the Subcontractor will be aware.

- (a) No work should be carried out without prior notification to ourselves. All Subcontractors must attend a BGEN Secondary Induction course before starting any site works.
- (b) Site Safety Rules imposed by the Site Operator/Main Contractor/Ourselves are intended for the safety of all, and should be strictly complied with.
- (c) It is a mandatory requirement that all personnel provided by Subcontractors should be competent to undertake the scope of work. Evidence of a robust system of recruitment/selection – which underpins competency, shall be provided to the BGEN Human Resources Manager when requested.
- (d) The establishment of Work Method Statements and ongoing Risk Assessments are the responsibility of the Subcontractor. BGEN will provide help and assistance where required however we will not approve them. No work is to be undertaken whatsoever without the appropriate (to the task) risk assessment and method statements being in place.
- (e) All notifiable occurrences MUST be reported to both the enforcing authority and ourselves as soon as possible. The Subcontractor retains responsibility for reporting.
- (f) Subcontractors must ensure that all their operatives are adequately trained and supervised to carry out the task in hand.
- (g) The Subcontractor shall provide to his employees all necessary protective clothing and equipment required by the particular operation. If the Subcontractor fails in this duty and we provide such facilities a charge will be made to the Subcontractor.
- (h) The Subcontractor must maintain and make available for inspection at all reasonable times any necessary permits, certificates, logs, etc required by legislation.
- (i) The Subcontractor shall produce a daily return of labour on the site and present such details to our Site Supervisor not later than 10:00 AM.
- (j) Whilst some Health and Safety/Welfare facilities will be available on site and may by prior arrangement be utilised by the Subcontractors operatives, the Subcontractor remains wholly responsible for his own requirements.
- (k) The Subcontractor shall ensure that any Subcontractors he employs also conform to all general and particular safety requirements of the site.
- (l) When requested Subcontractors will provide ourselves with a copy of their Safety Policy and Safety Management System.
- (m) The Subcontractor must ensure all operatives are in possession of the relevant CSCS Competency Card or equal/equivalent whilst in attendance on site. This card must be made available for inspection when requested to do so.